



Swakop Uranium, a Namibian world class uranium mining company, invites people who are self-motivated, energetic and wish to work in a High Performance Culture environment, to apply for the following role.

Superintendent Procurement

Location: Husab Mine, Swakopmund

Reports to the Manager: Contracts and Procurement

MAIN PURPOSE OF JOB

To support the Supply Chain procurement department by building relationships with the Operations and Supply Chain Function stakeholders, acting as the focal point for transactional procurement related to all operational requirements.

Key Performance Areas:

- Monitors and reduces risks and liabilities associated with the execution of the Company's procurement / supply chain strategies
- Uses and understands procurement policies and procedures for operational, sourcing and contracting.
- Manages the value chain, administration and staff related to sourcing, pricing, planning and action the procurement of materials, consumables and services.
- Builds & manages relationships with internal stakeholders by acting as the focal point for customer queries relating to Supply Chain.
- Analyses suppliers' capabilities and positioning in order to identify supplier related levers prior to contracting.
- Optimizes procurement expenditure in line with Total Cost of Ownership (TCO).
- Conduct negotiations with major suppliers in an effort to obtain more advantageous terms of business.
- Drafts a robust contract that accurately captures the commercial and legal terms, agreed between the Company and related supplier.
- Monitors and manage the procurement processes in terms of daily/monthly objectives, by:
 - Schedule material demands
 - Ensure timely receipt of materials to support production schedule.
 - Identify inventory items for standardized ordering procedures.
 - Review and approve time extensions to existing orders.
 - Determine appropriate changes to supplier lead times.
 - Promote and maintain standards of communication with suppliers and end-users.
 - Monitor orders to ensure timely delivery.
 - Initiate and authorise corrective action on overdue orders

Requirements and experience:

- BTech or related Bachelor degree in Procurement and/or Business Administration or equivalent.
- Alternatively, a relevant combination of formal procurement-related qualifications and additional specialized studies.
- Desirable: Advanced commercial qualifications, preferably in business administration, commerce, engineering or other relevant discipline.
- 5-7 years' experience in procurement, contract and supplier management of which 2 years should be on a supervisory level.
- Proven Track record in execution of procurement, contract and tender process, supplier analysis, performance and negotiation, legal compliance and risk management.
- Track record of delivering results through project planning and management involving diverse stakeholder groups.
- SAP MM experiences
- Code BE Drivers' License

Through its commitment to its people, the company offers a competitive remuneration package and the opportunity to work alongside some of the most experienced and dedicated people in the industry.

*Interested persons should submit their CV and relevant supporting documents to recruitment@cgnpc.com.cn by **27 October 2017**.*

Previously disadvantaged Namibians meeting the above criteria are encouraged to apply.

Clearly indicate the position you are applying for as well as your name and surname in the subject line of your application email.

Applications received that do not meet these criteria will not be considered.

Only shortlisted candidates will be contacted within two weeks of the closing date of this advertisement and no documents will be returned.