



Swakop Uranium, a Namibian world class uranium mining company, invites people who are self-motivated, energetic and wish to work in a High Performance Culture environment, to apply for the following role.

MANAGER LABORATORY

Location: Husab Mine, Swakopmund

Reports to HOD: Processing

MAIN PURPOSE OF JOB

To ensure the effective, efficient and reliable functioning and management of the Laboratory, including satisfactory performance of the Laboratory staff and the Contractor and his personnel during the contract period and compliance with specifications, regulations and laid down standard procedures, practices and corporate governance.

Key Performance Areas:

- Responsible for the integrity of and reliability of all activities carried out at the SU Laboratory by providing assurance that all QC/QA targets are met.
- Assesses the result of QC/QA audits and implements improvements as required.
- Optimizes work flow processes and turnaround time for samples to achieve and maintain accurate and timely results.
- Ensures the Contractor during the contract period provides technical training to laboratory staff, including technical training of the Shift Chemists, and facilitates professional development activities. Responsible for the quality of the training.
- Conducts daily equipment inspections and manages all repairs in standard database to achieve target equipment and instrument availabilities.
- Maintain sufficient equipment and instruments spares, reagents and consumables to deliver continuous and un-interrupted laboratory services and analytical results.
- Ensures that correct procedures are followed and differences between results obtained are within set limits.
- Performs special analytical procedures and operates specialized instruments.
- Develop, execute, upgrade and maintain all laboratory software and hardware computer images in co-ordination with IT.
- Prepares budget and keeps expenditure within the parameters of the approved budget by implementing and monitoring budgeting and cost control systems.
- Compiles comprehensive reports on results of all analyses performed and ensures the results entered on database accurately.
- Develops and maintains periodical reporting procedures for routine work and special projects, ensuring emphasis on compliance with QC/QA standards and systems.
- Manages own performance and that of the Laboratory staff and the Contractor and his personnel during the contract period by maintaining and sharing professional knowledge and skills.
- Adheres and ensures the Laboratory staff and the Contractor and his personnel during the contract period adhere to all laid down Safety, Health, Environment and Radiation standards and procedures.
- Contract management related to the Lab.

Requirements and experience:

- BTech in Analytical Chemistry or BSc Degree in Chemistry/ Metallurgy.
- 8 Years' working experience in a mining/ chemical/ metallurgical/ smelter laboratory environment of which at least 5 years must have been developing and implementing quality control/quality assurance procedures.
- Supervisory and laboratory administration and supply management experience of 5 years.
- At least 2 years of contract management.
- Experience in the use of analytical instrumentation/ wet chemical and instrumental inorganic analysis.
- Experience in managing Quality Assurance (QA) and Quality Control (QC) processes and procedures in a mining laboratory.
- Use of statistic certification and validation techniques.
- Valid Code C Driver's licence.

Through its commitment to its people, the company offers a competitive remuneration package and the opportunity to work alongside some of the most experienced and dedicated people in the industry.

Send your cv's and other relevant documents to psujobs.proc@cgnpc.com.cn by **24 November 2017**.

Previously disadvantaged Namibians are encouraged to apply.

Clearly indicate the position you are applying for as well as your name and surname in the subject line of your application email.

Applications received that do not meet the criteria will not be considered.

Only shortlisted candidates will be contacted within two weeks of the closing date of this advertisement and no documents will be returned.