



Swakop Uranium, a Namibian world class uranium mining company, invites people who are self-motivated, energetic and wish to work in a High Performance Culture environment, to apply for the following role.

Vacancy: Services Coordinator

**Location: Husab Site – 67 kilometers from Swakopmund
Reports to the Manager Reliability Engineering**

MAIN PURPOSE OF JOB

To provide mine wide maintenance support services within shared systems, infrastructure and related functions to ensure the safety, quality, availability and reliability thereof. This includes the quality administration of the data, services, setting and implementation of standards for processes, and service level agreements within appropriate communication channels between all stakeholders.

Key Performance Areas:

- Liaises with relevant stakeholders within the maintenance department for operation planning
- Co-ordinates maintenance service processes
- Identifies areas of improvement and ensures integration to the relevant improvement plans
- Developing and implementing work measurement systems
- Ensuring that appropriate procedures for dealing with relevant stakeholders in breach of service level agreements, are strictly applied
- Ensuring that all contract / changes are resolved, in accordance with the terms of service agreements
- Identifying anomalies / potential risks in existing contractor service level agreements and recommending implementation of corrections
- Adheres to all laid down safety related standards

Requirements and experience:

- N3 Certificate in a Mechanical / Electrical / Civil field with a recognized Trade Diploma in a relevant field
- Minimum 5 years post-apprenticeship experience of which 3 years must have been in services level agreements coordination and contract management
- Extensive SAP PM experience will be an added advantage.
- Experience in the use of project scheduling software (MS Project) and business systems (preferably SAP)
- Experience in Project management will be a distinct advantage
- Code B Drivers' License
- Distinct advantage: Valid C/CE license

Through its commitment to its people, the company offers a competitive remuneration package and the opportunity to work alongside some of the most experienced and dedicated people in the industry.

Send your cv's and other relevant documents to psujobs.eng@cgnpc.com.cn by 8 July 2016.

Previously disadvantaged Namibians are encouraged to apply.

Clearly indicate the position you are applying for as well as your name and surname in the subject line of your application email.

Applications received that do not meet the criteria will not be considered.

Only shortlisted candidates will be contacted within two weeks of the closing date of this advertisement and no documents will be returned.