



Swakop Uranium, a proud Namibian, world class uranium mining company, invites people who are energetic, self-motivated and wish to work in a High Performance Culture environment, to apply for the following role.

Quality Coordinator

Location: Husab Site

Reports to: Superintendent IMS

MAIN PURPOSE OF THE JOB:

To develop and maintain a comprehensive quality management system and audit (including quality compliance assessments) and surveillance programme to ensure compliance to safety, health, environment and quality policies, management system requirements, standards, regulations or legislation in Swakop Uranium's mining and work environments.

Key Performance Areas:

- Develop, co-ordinate and control quality surveillance programme and drives corrective plans to ensure compliance to Quality standard.
- Liaise with stakeholders to ensure quality system is functioning properly.
- Conduct Quality risk assessments when required;
- Participate actively in promoting Quality awareness and culture within the organisation;
- Conduct performance and regulatory quality compliance audits, prepare and submit audit reports;
- Perform Quality inspections on local contractors and establish quality control points throughout the organisation;
- Perform customer satisfaction surveys throughout the organisation and draw conclusions and recommendations as input to Management Review;
- Assist in resolving Quality related customer complaints and maintain necessary documentation and information;
- Participate in quality related incident investigations, find the root causes, define corrective and preventative actions and update quality incidents on SAP;
- Prepare monthly and annual quality reports;
- Ensure Compliance to policies, regulations or legislations, standards and industry best practices.

Note: The position deals with Quality assurance throughout the organisation.

Requirements and experience:

- Bachelor's Degree in Quality Assurance or Quality Management **OR**
- Equivalent qualification in Quality Assurance.
- Quality certificate and Quality Internal Auditing course certificate.
- 5-7 years' experience in quality management systems environment.
- Experience in the mining industry will be an added advantage.
- Solid knowledge in ISO 9001, ISO 14001, OHSAS 18001 management systems and standards.
- Sound experience in PDCA Cycle & Root –cause analysis.
- Sound knowledge of QMS Controls.
- Sound Internal Quality Auditing working knowledge.
- Code B Drivers' License

Through its commitment to its people, the company offers a competitive remuneration package and the opportunity to work alongside some of the most experienced and dedicated people in the industry.

Send your cv's and other relevant documents to recruitment@cgnpc.com.cn by 30 September 2016

Previously disadvantaged Namibians are encouraged to apply.

Clearly indicate the position you are applying for as well as your name and surname in the subject line of your application email. Applications received that do not meet the criteria will not be considered.