



Swakop Uranium, a Namibian world class uranium mining company, invites people who are self-motivated, energetic and wish to work in a High Performance Culture environment, to apply for the following role.

Vacancy: Catalogue Controller

Location: Husab Site

Reports to the Manager: Materials & Warehousing

MAIN PURPOSE OF JOB

To control and maintain the warehouse catalogue at Swakop Uranium (SU) in accordance with Company and Group specifications, standards, compliance of related items, end-users and supplier requirements.

Key Performance Areas:

- Controls and maintains the Warehouse materials master at SU
- Facilitates, manages and controls all new stock applications
- Scrutinizes all relevant reports related to the materials master and promotes standardization of equipment / spares
- Promotes and assists in the maintenance of a Hazardous Materials register
- Continuous enhancement of materials master data
- Ensures that all incoming goods, material and equipment are inspected for compliance with order specification
- Works closely with all Vendors, Supply Chain staff and end-users in order to promote and ensure efficient and cohesive delivery of service
- Safety, Health, Environmental, Radiation & Quality Effectiveness

Requirements and experience:

- Grade 12 with an advance certificate in Supply Chain / Materials Management
- A proven technical background is essential.
- Code B/BE Drivers' License
- 3 - 5 years' experience in updating and controlling of material and equipment catalogues
- Sound knowledge of various products and services
- Sound knowledge in classification and coding of purchases
- A technical qualification in Engineering (Electrical or Mechanical) will be a distinct advantage

Through its commitment to its people, the company offers a competitive remuneration package and the opportunity to work alongside some of the most experienced and dedicated people in the industry.

Send your cv's and other relevant documents to recruitment@cgnpc.com.cn by **26 January 2017**.

Previously disadvantaged Namibians are encouraged to apply.

Clearly indicate the position you are applying for as well as your name and surname in the subject line of your application email.

Applications received that do not meet the criteria will not be considered.

Only shortlisted candidates will be contacted within two weeks of the closing date of this advertisement and no documents will be returned.