



*Swakop Uranium, a proud Namibian, world class uranium mining company, invites people who are energetic, self-motivated and wish to work in a High Performance Culture environment, to apply for the following role.*

## **HOD: FINANCE DEPARTMENT**

**Location: Husab Mine**

**Reports to the Chief Financial Officer and the Chief Executive Officer**

### **MAIN PURPOSE OF JOB:**

*As the head of the Finance Department of the Company, this role is responsible to implement and manage the overall financial processes, internal control, governance and information systems in terms of financial accounting, accounts payable, costing, management accounting and SAP in order to achieve the overall objectives and profitability of the company. To establish and enhance strategic relations internally as well as externally to improve SU's corporate profile and investment opportunities. Support the CFO/CEO in operational and strategic financial management and business development.*

### **Key Performance Areas:**

- **Strategy Financial Analysis, Planning and Reporting:** *Assesses the organization's performance against both the annual budget and the long term financial strategies; Assists in establishing yearly objectives; Oversees long term budgetary planning and cost management in alignment with the strategic plan; Provides leadership and support in business analysis and development to the SU Senior Management team and Finance Department; Ensures business improvement programs are well developed and executed.*
- **Financial Analysis:** *Interprets financial aspects of all agreements and ensure effective implementation; Forecasts cash flow positions, borrowing needs and available funds and arrange for equity and debt financing; Ensures sufficient availability of funds to meet ongoing operational and capital investment requirements; Maintains banking relationships; Coordinates production of annual budgets; Reviews monthly management and annual statutory accounts; Provides CFO/CEO with an operating budget, to ensure programmatic success through cost analysis support and compliance with all contractual and programmatic requirements.*
- **Management of Financial Structures:** *Forecasts and predict future financial performance and fund requirements; Monitors the banking activities of the company; Interprets taxation and other applicable legislation; Manages all compliances related activities; Manages the placing of insurance policies based on the company's risk management; Interacts regularly with the Receiver of Revenue & Company Tax Consultants; Develops and utilizes forward-looking, predictive models and activity based financial analyses; Manages the planning and compiling of the annual mine working cost budget; Evaluates all capital projects to ensure financial viability; Provides financial management service to the mine.*
- **Systems Accountability and Control Effectiveness:** *Determines and issues Company financial policies; Assists in developing of financial planning and analysis exercises / reports; Ensures that the Company complies with financial policies and statutory legislation; Designs and manages internal control and governance framework and system; Initiates and steers information system implementation and projects; Initiates and guides SAP improvements in financial system/application to improve accounting and reporting; Considers and implements appropriate legal structures including new projects; Coordinates the development of Company accounting and information systems strategy; Ensures timeliness, accuracy and usefulness of financial and management reporting; Ensures maintenance of appropriate internal controls and financial procedures.*
- **Manage Own Performance and Subordinates.**
- **Establish and Maintain Effective Working Relationships with Colleagues and Stakeholders.**
- **Maintains Professional and Technical Knowledge and Skills.**

### **Requirements and experience:**

- B.Comm Honours degree in Management Accounting/Finance Accounting or Business Administration and a certified Chartered Accountant (CA).
- Professional Membership: Institute of Chartered Accountants.
- At least 10 years post qualification accounting experience of which at least 5 years should have been in a senior management level in a multi-million dollar commercial or industrial organization.
- Extensive understanding of financial trends both in the company and general market patterns.
- Thorough understanding and application of taxation, Company's Act, foreign exchange, legislation and regulations and generally accepted accounting practices and international accounting standards.
- Excellent communication and presentation skills.
- Excellence in SAP or similar ERP system.
- Code B driver's License.

*Through its commitment to its people, the company offers a competitive remuneration package and the opportunity to work alongside some of the most experienced and dedicated people in the industry.*

Send your cv's and other relevant documents to [recruitment@cgnpc.com.cn](mailto:recruitment@cgnpc.com.cn) **by 9 March 2018.**

**Previously disadvantaged Namibians are encouraged to apply.**

**Clearly indicate the position you are applying for as well as your name and surname in the subject line of your application email.**