



*Swakop Uranium, a Namibian world class uranium mining company, invites people who are self-motivated, energetic and wish to work in a High Performance Culture environment, to apply for the following role.*

## **INTERNAL VACANCY (SU EMPLOYEES ONLY!!!)**

### **Assistant Logistics**

**Location: Husab Site, Swakopmund**  
**Reports to the Senior Officer: Logistics**

#### **MAIN PURPOSE OF JOB**

***Perform all loading, off-loading, moving, stacking, packing and delivering of goods in an efficiently manner and as per inventory requirements from various End-users department. Perform basic pre-start checks on operating equipment and basic housekeeping to ensure compliance with safety rules and regulations.***

#### **Key Performance Areas:**

- Operates a delivery truck/lorry and forklift, in order to deliver and efficiently dispatched stocked inventory to various end-users at SU, by loading, moving and off-loading goods within the Materials environment using the forklift.
- Assists other Warehouse staff with the sorting, stacking and storage of materials/stock and non-stock items inside and outside the Warehouse.
- Reports damages/breakages to the supervisor and assists with the preparation of incident reports.
- Assists Suppliers with loading and off-loading of material when requested by the supervisor.
- Straps goods on the pallets and opens crates. Bins and issues bulky items when necessary. Assists with the operation of the overhead crane.
- Ensures that the yard items are weather protected. Delivers goods to end-users and reagents within the plant.
- Maintains professional and technical knowledge and skills, and remains up to date with international standards in own related field trends and practices, by networking, and distributes relevant information gained to the department for implementation, after approval by superior.
- Establishes areas where improvements in personal performance can be achieved and takes remedial action.
- Showing respect for the value of individual differences and adherence to Swakop Uranium's (SU) committed policy of fair dealing and integrity in the conduct of its business.
- Complies with Company job safety and good housekeeping standards/practices at all times.
- Safety, Health, Environmental, Radiation & Quality Effectiveness.

#### **Requirements and experience:**

- Grade 12 with 20 points over 5 subjects and 6 months relevant experience or
- Grade 10 with 24 points over 7 subjects with 3 years material handling experience.
- Experience & Exposure in operation 5-16 Tons Forklifts and Reacher Stacker.
- Basic knowledge of logistics operations, handling hazardous material and substances.
- Basic Computer and Interpersonal skills.
- Valid Code B/BE Driver's License.
- Code C1 will be an added advantage

*Through its commitment to its people, the company offers a competitive remuneration package and the opportunity to work alongside some of the most experienced and dedicated people in the industry.*

Send your cv's and other relevant documents to [recruitment@cgnpc.com.cn](mailto:recruitment@cgnpc.com.cn) **14 January 2019.**

*Previously disadvantaged Namibians are encouraged to apply.*

***Clearly indicate the position you are applying for as well as your name and surname in the subject line of your application email.***

***Applications received that do not meet the criteria will not be considered.***

***Only shortlisted candidates will be contacted within two weeks of the closing date of this advertisement and no documents will be returned.***