



Swakop Uranium, a Namibian world class uranium mining company, invites people who are self-motivated, energetic and wish to work in a High Performance Culture environment, to apply for the following role.

Senior Officer: IMS

Location: Husab Site

Reports to the Superintendent: Compliance

MAIN PURPOSE OF JOB

To assist and coordinate the development and maintenance of comprehensive and Integrated Management System (IMS) to meet the business strategy of the Company. The position is also responsible for the continuous improvement of the efficiency and effectiveness of the IMS and ensuring that all statutory and regulatory requirements are met.

Key Performance Areas:

- Assists and coordinates the designs of Swakop Uranium (SU) Safety-, Security-, Health-, Environment-, Radiation- and Quality Management systems, policies, procedures, control standards, measures and programs, and aligns them to strategic business- and environmental objectives.
- Coordinates and follows up with the various departments of the company with regard to IMS establishment and implementation.
- Assists in preparing Standard Operating Procedures and other system requirements in consultation with the various departments, recommending improvement to existing procedures and standardizing forms used in preparation to and as a requirement for IMS certification.
- Develops and executes induction and training programs to promote awareness to all SU employees on the IMS Standards and other existing policies and procedures of the company through training and presentations.
- Assists in the interpretation and application of all relevant Safety, Health, Environment and Radiation statutory requirements, regulations and standards.
- Coordinates comprehensive internal and external IMS risk assessments and controls to establish and recommend appropriate remedial action in collaboration with SSHER Section.
- Assists in drawing up strategies and action plans to attain objectives and effectively implement the formulated corrective and preventative actions.
- Checks the effectiveness of the Integrated Management System and the implementation of existing policies and procedures necessary for the attainment of company objectives.
- Recommends measures on improving the Integrated Management System to maintain the Company's Integrated Management System Certification.
- Carries out any lawful instruction and tasks, in accordance with all laid down SSHERQ standards, practices, policies, procedures, rules and regulations.

Requirements and experience:

- Bachelor's degree in Business or equivalent at an accredited university.
- A minimum of 2 years' experience in the Mining industry with Health, Safety, Environment and Quality Experience.
- At least 3 years' experience in Integrated Management System (IMS) preparation and implementation.
- No less than 2 years' Project Management and Auditing experience.
- Understanding of legal requirements.
- Computer literate (Good experience/exposure in MS Office applications).
- Valid Code B/BE Drivers' License.

Through its commitment to its people, the company offers a competitive remuneration package and the opportunity to work alongside some of the most experienced and dedicated people in the industry.

Send your cv's and other relevant documents to recruitment@cgnpc.com.cn by **22 January 2019**.

Previously disadvantaged Namibians are encouraged to apply.

Clearly indicate the position you are applying for as well as your name and surname in the subject line of your application email.

Applications received that do not meet the criteria will not be considered.

Only shortlisted candidates will be contacted within two weeks of the closing date of this advertisement and no documents will be returned.