



Swakop Uranium, a Namibian world class uranium mining company, invites people who are self-motivated, energetic and wish to work in a High Performance Culture environment, to apply for the following role.

INTERNAL VACANCY (SU EMPLOYEES ONLY!!!)

Clerk: Database

Location: Husab Site, Swakopmund
Reports to the Superintendent: Resource & Evaluation

MAIN PURPOSE OF JOB

To manage, install, configure and maintain all geological database and application systems including: database backups, user security and access management, user support, database capacity maintenance, optimize database performance, prepare geology system reports and other general administrative duties.

Key Performance Areas:

- Maintaining and updating the exploration geological database. Entering data, validation and reporting of all assays concerning exploration data.
- Ensuring accurate sample tracking of all core sampling from onsite collection to dispatch to internal / external laboratories.
- Monitoring all assay results and ensuring QA/QC standards are maintained. Ensuring that all drill and geological data is accurately entered into the database.
- Writes database documentation, including data standards, procedures and definitions for the data dictionary.
- Ensuring that storage, archiving, database backups and recovery procedures are functioning correctly.
- Communicates regularly with technical, applications and operational staff, to ensure the database integrity and security.
- Co-ordinates and prepares geological maps, cross-sectional diagrams, charts / reports concerning mineral extraction, land use / resource management, using results of fieldwork / laboratory research.
- Active participation in geology and mining production meetings, audits and incident reporting investigations.
- Develops effective working relationships with external consultants and internal stakeholders, in order to ensure good customer service.
- Establishes and maintains appropriate professional, relationships within the industry and with other organizations and individuals to expand professional knowledge and develops useful source contacts.
- Complies with Company job safety and good housekeeping standards/practices at all times.

Requirements and experience:

- Grade 12 with Tertiary education in computer science (NQA Qualification level 7)
- +/- 2 -3 years general exploration and mining geology experience.
- Relevant IT experience in database and related computer software (Acquire, Datashed etc)
- Valid Code B/BE Driver's License.

Through its commitment to its people, the company offers a competitive remuneration package and the opportunity to work alongside some of the most experienced and dedicated people in the industry.

Send your cv's and other relevant documents to recruitment@cgnpc.com.cn **14 January 2019.**

Previously disadvantaged Namibians are encouraged to apply.

Clearly indicate the position you are applying for as well as your name and surname in the subject line of your application email.

Applications received that do not meet the criteria will not be considered.

Only shortlisted candidates will be contacted within two weeks of the closing date of this advertisement and no documents will be returned.